



How To Get Published In an OUP Journal

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Oxford University Press

Contents:

- Introduction to OUP
- Selecting the right Journal
- Preparing your Manuscript
- The submission process
- Navigating Peer Review
- Acceptance and the production process
- Understanding Open Access
- Promoting your article



Introduction to OUP

The right choice



Mission

Partnership

Quality

OUP Mission

*Oxford University Press (OUP)
advances knowledge and learning by
creating the highest-quality academic
and educational resources and making
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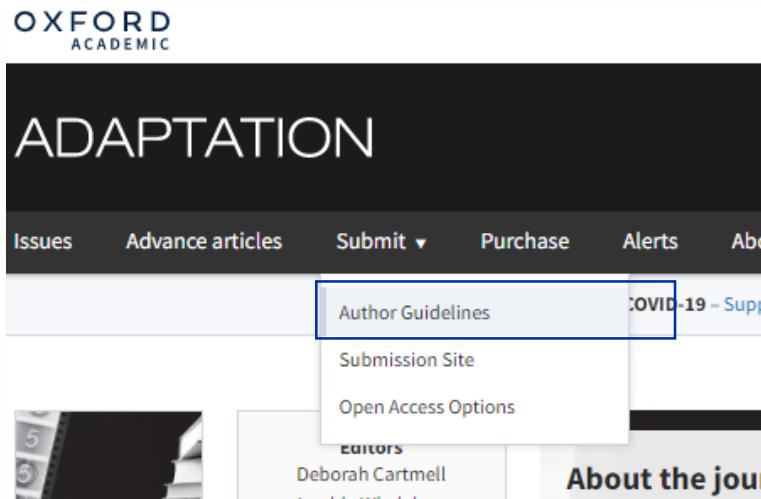


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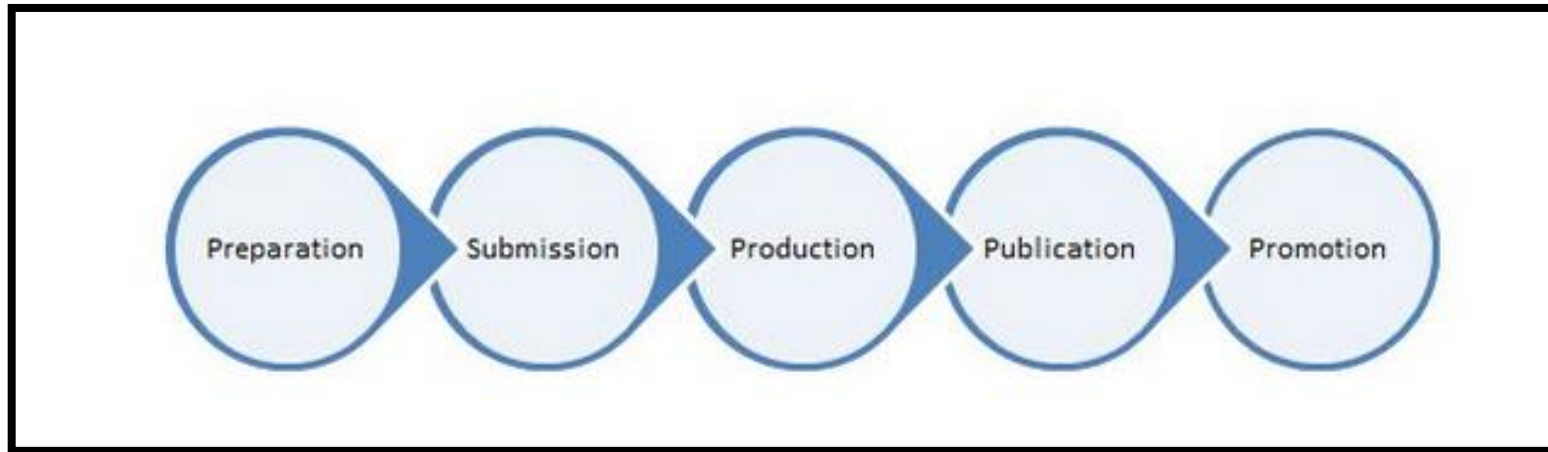
Each journal also contains its own set of Author guidelines detailing journal specific policies and guidance. Identify your journal of choice via our '[Journals A-Z](#)' listing and navigate to the 'Submit' menu to access title-level Author Guidelines



Early Career Researchers: An Introduction to Journal Publishing

Visit OUPs [Early Career Research hub](#) for more information on how to get published

How to Publish : Overview of Publishing Process





Selecting the right Journal

Selecting the right journal

Your journal shortlist:

Aims & Scope

Types of articles considered

Subscription versus Open Access

Speed of publication

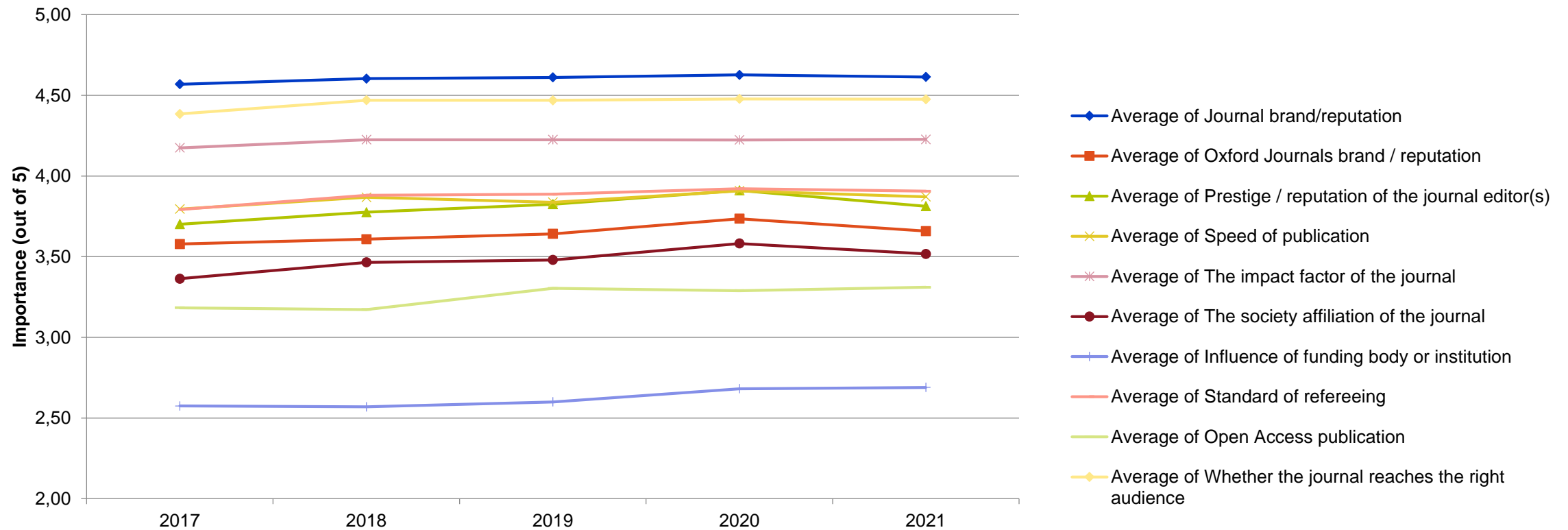
Peer review process (single anonymized, double anonymized, open)

Bibliometrics

Content innovation

Selecting the right journal

OUP authors are asked to rank the factors determining their choice of submission. The graph below shows the average for the period 2017-2021:



How to Publish

Preparation: Selecting a Journal



Choose the right journal for your research

- Think about the journals that you regularly read - If they're providing good information that you value, then you have first-hand knowledge of the quality of their review process.
- Check the references in your manuscript. The papers you have cited in your work are likely to have been published in the journals that are most relevant to your work.
- Draw up a list of 'target' journals - check each journal's editorial policies and ensure you are familiar with (and able to meet) any publication charges
- Ensure you are submitting to a reputable title that offers a rigorous peer review process. In recent years, there have been a flood of deceptive or "predatory" journals that promise a rigorous peer review process, charge authors a publication fee, but then don't provide the actual services an author needs. Publishing in one of these journals can be damaging to an author's reputation, and instead, care should be taken to ensure that your target journal is legitimate.
- We also recommend a free service called [ThinkCheckSubmit](#) that can help steer you to quality journals. It's available in 39 different languages and is worth checking out.

Preparing your Manuscript

Different Kinds of Research Articles

- Original Research
- Letters or Rapid Communications or Short Reports
- Review Articles
- Case Studies
- Methods or Methodology



Manuscript Preparation

Articles Must Be:

- ✓ Original
- ✓ Previously unpublished
- ✓ Not under consideration for publication elsewhere
- ✓ Clear of any plagiarized material or falsified data
- ✓ **Do not** submit your paper to more than one journal at a time. Duplicate publication creates extra work for everyone involved, and, if discovered, will result in the immediate rejection of your manuscript.

Important Tips:

- ✓ Research never published is research never done
- ✓ Can you identify a novel or significant advance that will arise from the research?
- ✓ Is the study more than just ‘handle-turning’?
- ✓ Could the study change the way people think?
- ✓ Be very objective and very critical
- ✓ Try to ensure you cite a diverse range of source and check that the reference list reflects the gender/racial balance in your field
- ✓ Where relevant include any relevant characteristics of the sample studies such as sex/gender, race/ethnicity, socio-economic stats etc in your study design, data analysis, results and interpretations of findings – refer to [SAGER guidelines](#) for further guidance

Refer to OUP’s guide on ‘[Preparing and Submitting your Manuscript](#)’ for a list of essential checks prior to submission plus more detailed guidance

Manuscript Preparation



Title

Make it concise,
accurate and catchy



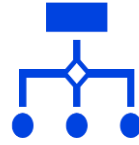
Abstract

Keep it brief
No references



Introduction

Outline the
problem, describe
your approach,
identify existing
solutions and
limitations, define
abbreviations



Methods

Describe how the
work was done,
include plenty of
detail to allow
reproduction,
identify equipment
and software
programs



Results

Decide on what data
to present and how
to present it

Present results
clearly and concisely



Conclusion

Summarize the key
results of the paper

Do not repeat results
or introduce new
discussion points

Manuscript Preparation – additional sections to include



Acknowledgements

Include people not in author list who have contributed, facilities and equipment (there may be specific text), referee (if they've been helpful; even though anonymous)

Do not include non-research contributions - parents, friends, pets



Funding

Include a separate Funding section in your paper citing all funding for your research, providing the grant number and the funder name.

If the funder is listed in the [Crossref funder registry](#), the funder name should appear exactly as it appears in that database. Where grants were received by specific members of the author group, they should be identified by initial.

See [this page](#) for more information on funding agency requirements.



Conflict of Interest

Please consider the following Conflict of Interest test: is there any arrangement that would compromise the perception of your impartiality or that of your co-authors if it was to emerge after publication and you had not declared it?

It is the Corresponding authors responsibility to collect COI declarations from all co-authors

Visit [this page](#) for more information



Data

Familiarise your self with the journal Data Availability policy and where necessary include a Data Availability statement (see slides 11-12 for more detail on OUP's policy)

Where required ensure that all underlying research data is made available in a publicly accessible repository



References

Follow journal reference system (author-date, numbered or footnoted). Check journal Author guidelines for title-level instructions of reference style used List all citations in the text alphabetically at end of paper

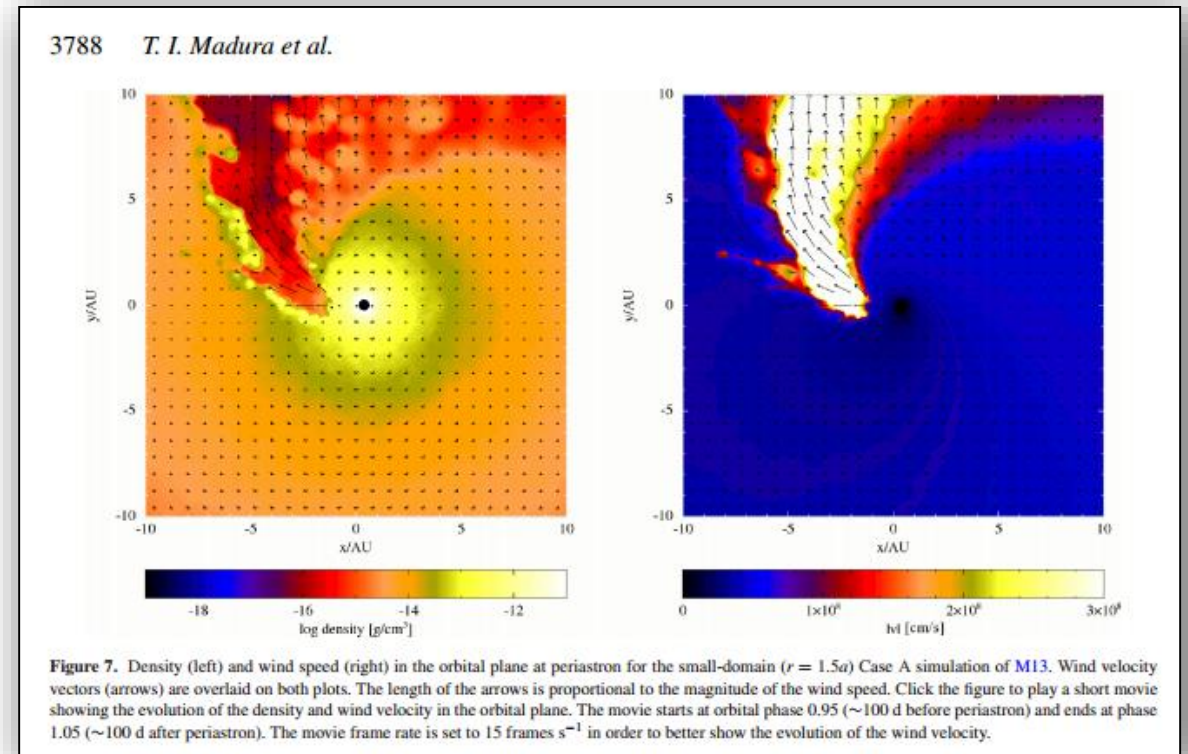
Cite papers that have been influential in the work

Where possible ensure you are citing a diverse range of sources

Figures

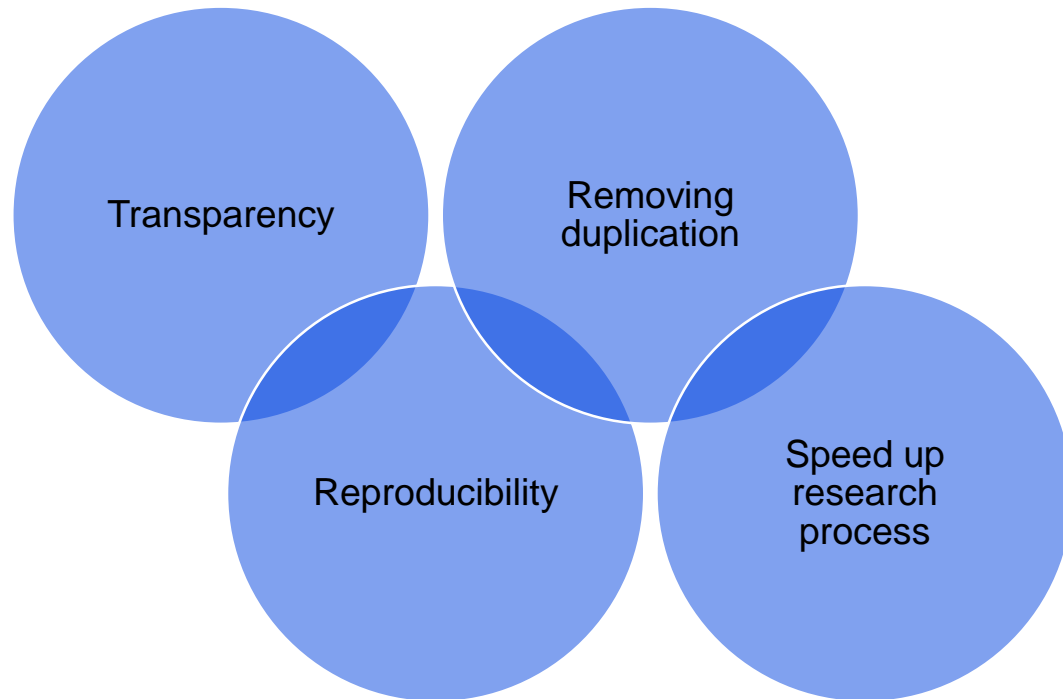
Well designed figures can help articulate complex ideas as well as enhancing the understanding of your article.

- For detailed guidance on the preparation of figures visit OUP's image guidelines [here](#)
- The guidelines should be read in conjunction with any specific guidelines provided in the Author Guidelines of your chosen journal
- Some journals now accept 3D models for online publication as part of the article. Check the Author Guidelines of the [relevant journal](#) to see whether this is an option and to find further instructions.
- Many journals now provide guidance on how to ensure figures are accessible online for colour-blind or visually impaired readers. OUP's guidance is available [here](#)



Open Research

Many journals now have specific policies designed to ensure the transparency and reproducibility of data, software and methods or protocols. Open Research policies also help ensure data is searchable, citable, and removes duplication. Check the FAIR principles for more information: <https://www.go-fair.org/fair-principles/>



Research data

Software

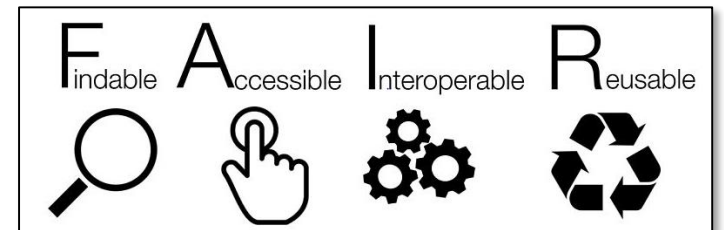
Methods / Protocols

Pre-registration of research

Preprints

Persistent identifiers

Transparent peer review



Research Data Policy at OUP

Level 1: The journal encourages all authors, where ethically possible, to publicly release all data underlying any published paper.

Level 2: The journal encourages all authors, where ethically possible, to publicly release all data underlying any published paper. Authors must include a Data Availability Statement in their published article.

Level 3: The journal requires all authors, where ethically possible, to publicly release all data underlying any published paper as a condition of publication. Authors must include a Data Availability Statement in their published article. You can find sample Data Availability statements [here](#)

Level 4: The journal requires all authors, where ethically possible, to publicly release all data underlying any published paper as a condition of publication. The data must undergo peer review along with the manuscript as part of the acceptance process. Authors must include a Data Availability Statement in their published article. You can find sample Data Availability Statements [here](#)

LaTeX

If you are using LaTeX, then please note the following:

- Some journals provide a LaTeX templates and class files: check the journal websites for details. Many OUP journals also have templates available at [Overleaf](#).
- If the journal does not make a LaTeX template available, compile a PDF output using `article.cls`, follow the journal's referencing system using `\bibitem` and the bibliography environment. Do not use locally-created macros or style files.
- Use common LaTeX tags like `\ref`, `\cite`, etc., for the automatic referencing to figures, tables and reference citations.
- Send all supporting files (including any `.bib` files used) alongside the main `.tex` file. Only submit macros used in the manuscript, and do not submit entire macro libraries.
- The OUP LaTeX template produces manuscripts matching the formatting requirements of the journals listed here.

The word "LATEX" is rendered in a large, bold, black serif font. The letters are widely spaced and have a classic, elegant appearance.

Prior to submission: other considerations:

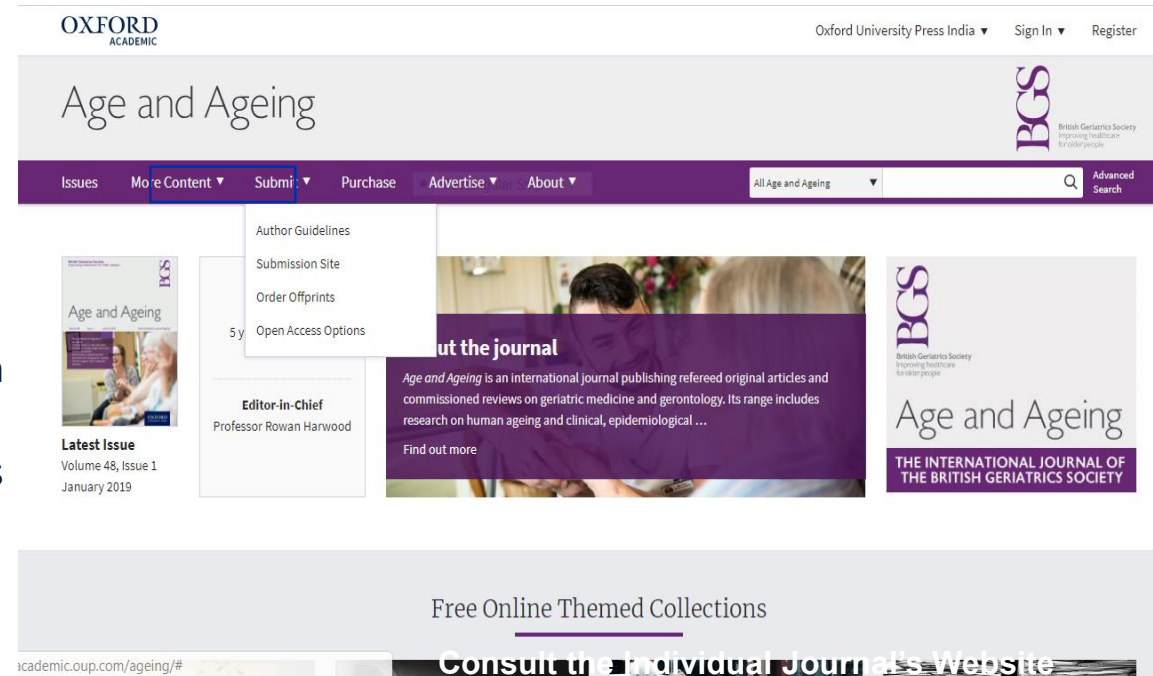
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- **Supplementary Material:** Supplementary material should substantially enhance understanding of the written article without being integral to that understanding. Unless stated otherwise on the journal website, supplementary material will not be edited or typeset during production.
- **Language Editing:** Manuscripts should be written in clear English and will be copyedited to correct grammar and to ensure consistency and adherence to house style after acceptance. Before submitting your manuscript to a journal you may wish to have it professionally edited, particularly if English is not your first language. This is not a mandatory step, but may help to ensure that the academic content of your paper is fully understood by journal editors and reviewers. Oxford University Press partners with Enago, a leading provider of author services. Prospective authors are entitled to a discount of 30% for editing services at Enago, via the [Specialist English Editing Services for Oxford University Press Authors](#) page. A list of alternative suppliers can be found [here](#)



The Submission Process

Prior to submission

- Check the Author Guidelines for the journal you are submitting to – Author Guidelines vary by journal and (for OUP titles) are found under the ‘Submit’ menu on the journal homepage (see screenshot)
- Visit OUP Author Resource Centre: <https://academic.oup.com/journals/pages/authors>
- Visit OUP’s ‘Complying with Funder Policies’ page to ensure your publishing choice complies with your funder requirements
- Ensure you understand and are able to meet any associated publication fees (check Author Guidelines for details)
- Include acknowledgements, conflict-of-interest declarations and details of funding sources and grant numbers at the end of your paper
- Ensure all co-authors are listed and consent to submission
- Check that you comply with OUP’s Ethical Guidelines
- Check that you understand and comply with the Journal Data Availability Policy
- Ensure you have correct permissions to re-use any figures, tables or parts of text that have been published elsewhere – guidance on Rights and Permissions can be found here
- Check that references are up to date and accurate



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BGS British Geriatrics Society Improving healthcare for older people

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Editor-in-Chief
Professor Rowan Harwood

Latest Issue
Volume 48, Issue 1
January 2019

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THE INTERNATIONAL JOURNAL OF THE BRITISH GERIATRICS SOCIETY

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Format Free Submission

- Many journals now offer the option to submit a paper without being formatted to journal style.
- Check the journal Author Guidelines page prior to reformatting your paper
- Many journals will provide a basic formatting guide that will need to be adhered to at first submission. You may then be asked to format certain elements of the paper to journal style after acceptance
- You may be asked to supply editable files that match journal formatting requirements at the acceptance stage

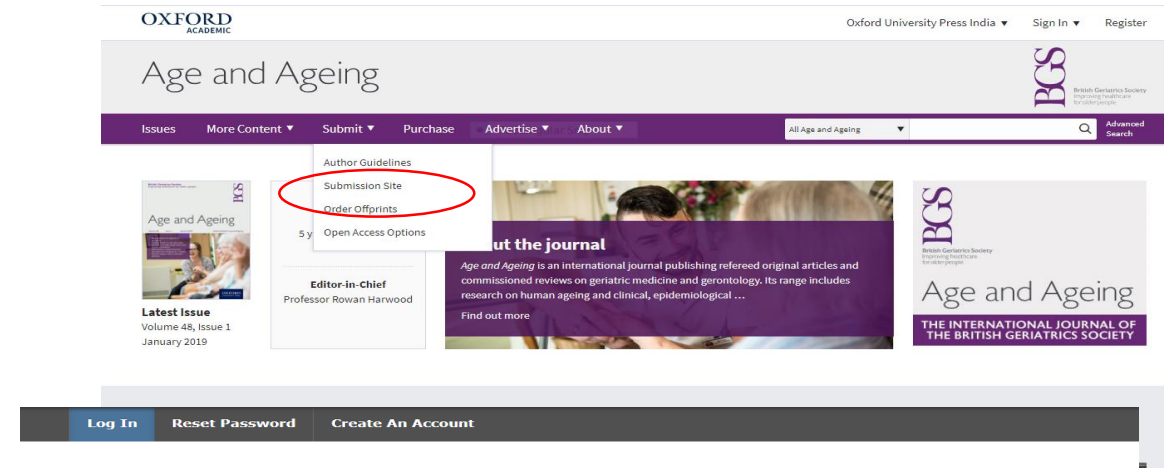


Submission

- Most journals now use online submission systems such as ScholarOne or Editorial Manager to receive submissions and manage peer review. The journal's website will provide the direct link to submit your article.
- Submission sites require you to create an account in order to submit. If you have created an account on the journal's site previously, this can be used again to submit new articles. Accounts for these sites are separate from any account you may have on OUP's website

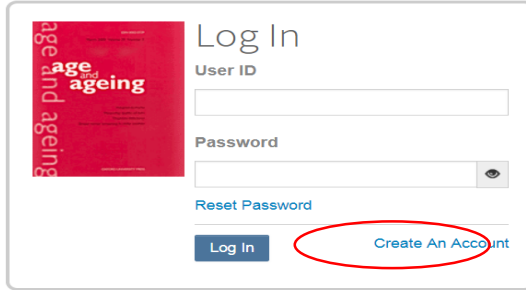
Preferred and Non-preferred Reviewers

Some journals offer the option for authors to stipulate preferred and/or non-preferred reviewers at submission. This can help the journal ensure your manuscript is directed towards the right kind of reviewer. Policies vary by journal and there is no guarantee that the journal will choose to invite your preferred reviewer or that the reviewer will be available to review your manuscript. Check the journal's Author Guidelines for further information on this policy



The screenshot shows the Oxford Academic website for the journal 'Age and Ageing'. The 'Submit' dropdown menu is open, and the 'Submission Site' option is circled in red. Below the menu, there is a section for the 'Editor-in-Chief' Professor Rowan Harwood and a 'Latest Issue' section for Volume 48, Issue 1, January 2019. A navigation bar at the bottom contains 'Log In', 'Reset Password', and 'Create An Account' buttons.

Please add this site to your pop-up blocker exception list
Blocking pop-ups on this site may prevent peer-review related e-mails from being sent.
[More information on disabling pop-up blockers](#)



The screenshot shows the login page for the submission site. It features a 'Log In' form with fields for 'User ID' and 'Password', a 'Reset Password' link, and 'Log In' and 'Create An Account' buttons. The 'Create An Account' button is circled in red. To the right of the form, there is a 'Welcome to the submission site for Age and Ageing' message with instructions on how to log in and links to 'Reset Password' and 'Create An Account'.

Submission: ORCID

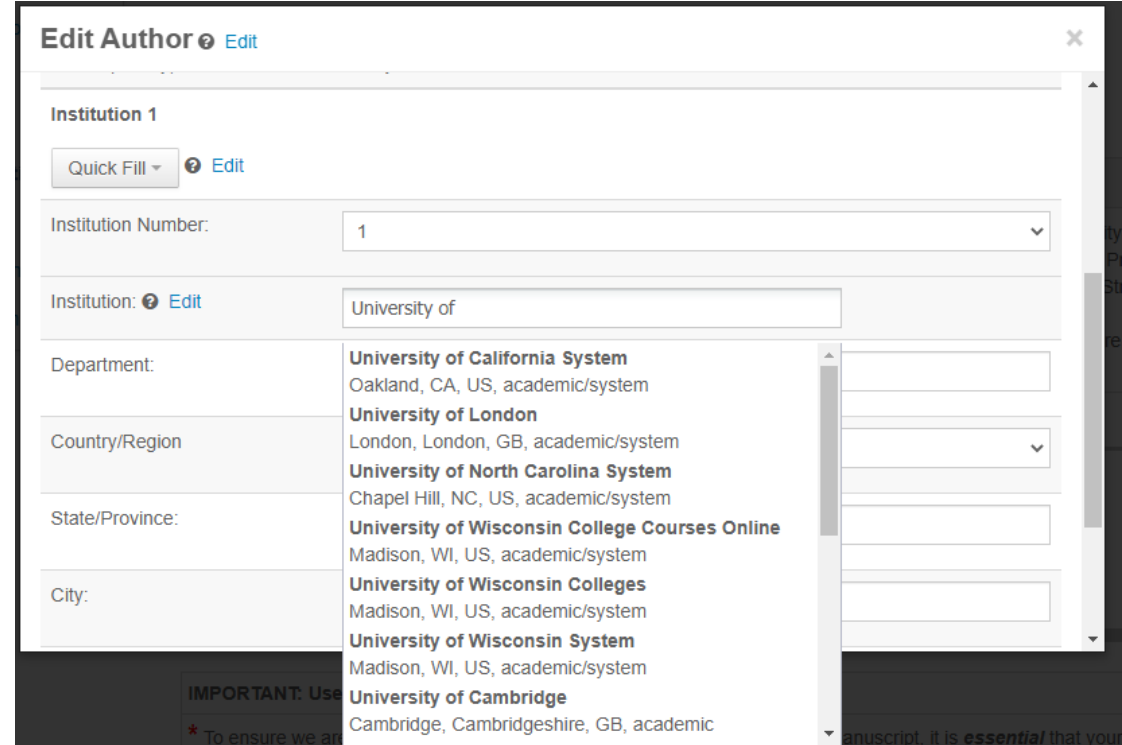
- ORCID® is a global registry of author and researcher identifiers providing single sign-on across multiple publishing platforms.
- The purpose of ORCID is to allow researchers and contributors to academic publications to create for themselves a unique, lifelong ORCID identifier.
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- If your article is published in an OUP journal, your ORCID will be published online next to your name, and your ORCID account will be updated to list that publication.
- Consult [this page](#) for additional information on ORCID, including how to use your ID with ScholarOne and Editorial Manager



The screenshot shows the ORCID website interface. At the top right, the ORCID logo is displayed with the tagline "Connecting Research". Below the logo, there are navigation links for "Manuscripts™" and "Instructions". The main header area includes the text "ORCID PRESS" and "Age And Ageing". A navigation bar contains "Reset Password" and "Create An Account" buttons. The "Create an Account" section is active, showing a three-step process: 1. E-Mail / Name, 2. Address, and 3. User ID & Password. The first step is completed, and the user is prompted to enter their name and email. The "ORCID@" section is highlighted, and the "Create an ORCID ID" option is circled in red. Below this, there is a brief description of ORCID: "Open Researcher and Contributor ID (ORCID) is a non-profit organization dedicated to solving the long-standing name ambiguity problem in scholarly communication by creating a central registry of unique identifiers for individual researchers and an open, transparent linking mechanism between ORCID and other current author identifier schemes. To learn more about ORCID, please visit <http://orcid.org/content/initiative>."

Submission: Institution

- Where possible use the drop-down menu in the 'Authors and Institutions' section of the submission site to select your institution
- This helps to ensure that the Publisher accurately logs your institution on your paper and in their licensing system
- This can also help to determine whether you are entitled to use an institutional pre-payment account to cover Open Access fees through an OUP Read & Publish deal



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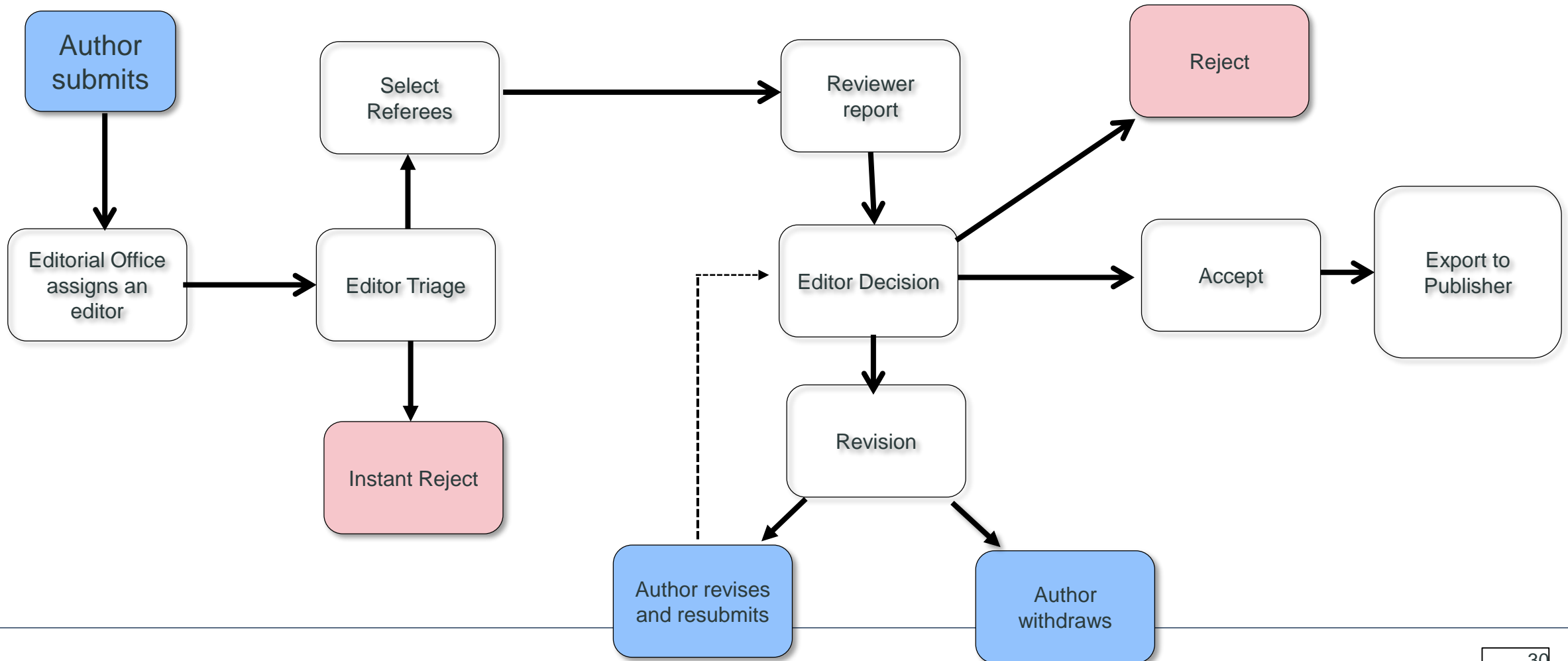
IMPORTANT: Use
* To ensure we al
manuscript, it is essential that you

Navigating Peer Review

- Helps to determine the quality, validity, significance, and originality of research
- Helps to improve the quality of papers
- Editorial Office handles all correspondence
- Plagiarism checks
- Paper may be rejected immediately if:
 - Out of scope
 - Clearly unsuitable
 - Obvious errors
 - Duplicate submissions, etc

How the review process works

The Typical Review Process



Peer Review Models

Peer Review Model	Description
Single Anonymized Peer Review (previously known as 'Single-blind Peer Review')	The authors' identity is known to the Editor and to the reviewers; the reviewers' identity is hidden from the authors.
Double anonymized Peer Review (previously known as 'Double-blind Peer Review')	The authors' identity is hidden from reviewers, and the reviewers' identities are hidden from authors. The Editor has oversight of the reviewers and the authors names.
Triple anonymized Peer Review (previously known as 'Triple-blind Peer Review')	The authors' identity is hidden from reviewers and Editors, and reviewers' identity is hidden from the authors. The Editorial Office has oversight of the reviewers' and the authors' names.
Non-anonymized Peer Review (also known as 'Open Peer Review')	The authors', reviewers' and Editors' identities are all known and shared between all parties.
Transparent Peer Review	The review process itself can be conducted as Non, Single, Double, or Triple-anonymized, but reviewer comments (and sometimes the Original Submissions, Response to Reviewers and Editor's comments) are published alongside the published manuscript in the journal. In OUP journals, these are included as supplementary files.
Post-publication peer review	Manuscript is published on submission (usually as a preprint) and reviewers are then invited to add their comments. Reviewers can either be invited by the Editors, the authors, or this can be left open for reviewers to self-select manuscripts to review. This can also mean public peer review comments on published papers on other sites, for example in PubPeer or on preprint servers where the published paper has been posted.

Dealing with Rejection

- Don't get depressed! Journals mostly reject papers on the grounds of scope
- Ensure you read the Editor/reviewer comments carefully
- Do not rush to re-submit: give it time and ensure you address all points raised by the editor/reviewer
- Return to your list of target journals and think carefully about which to submit to next
- Think about your cover letter- are you capturing the key points and 'selling' your research
- Some journals now allow you to submit reviewer comments from previous submissions - this can help speed the process up



Responding to Reviewer comments

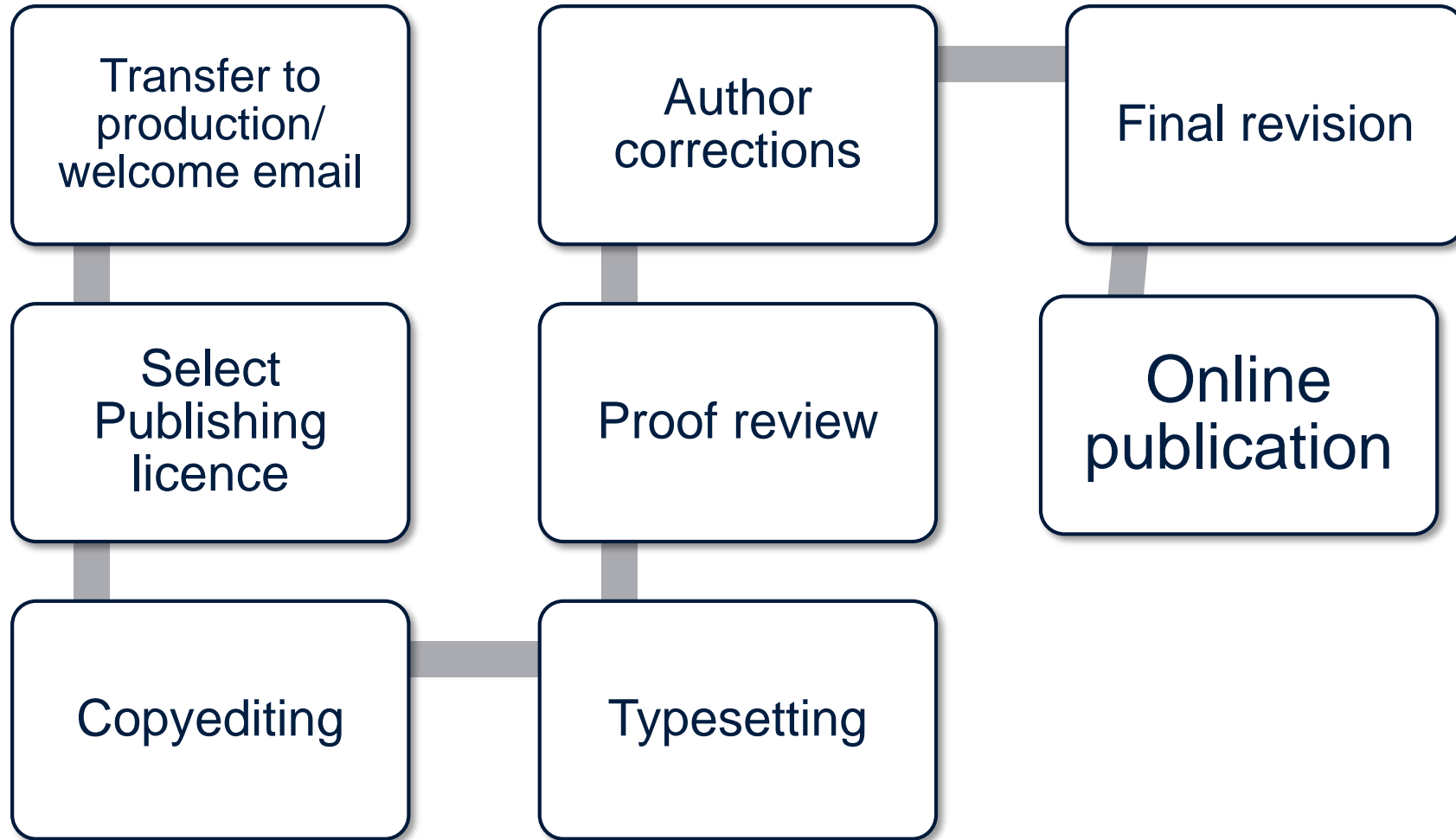
- The vast majority of papers undergo at least one round of revision – nobody's perfect!
- Ensure you respond specifically to each comment in the reviewers report, explaining what you have changed and why
- Track all changes
- Do not take reviewer comments personally! Be humble, polite and objective in your response. Any confidential comments to the editor can be included in your cover letter
- Do not insult reviewers or editor but do challenge points if justified





Acceptance and the Production Process

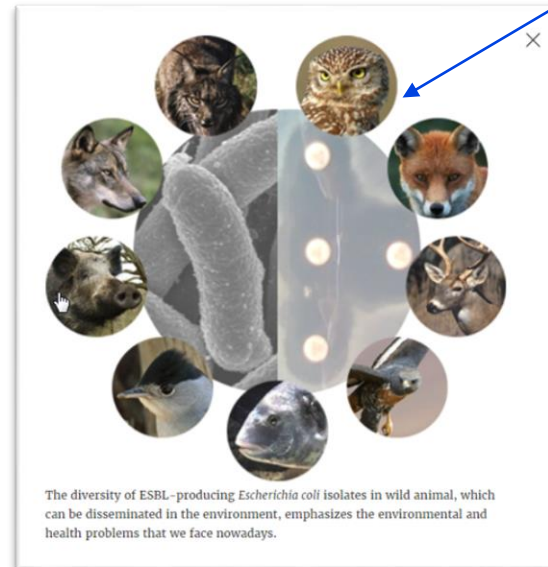
What to expect after acceptance: the Production Process



Online Publication: Enhancing your article

The OUP content platform enables authors to seamlessly incorporate digital enhancements to help their article stand out from the pack, including:


- Graphical and Video Abstracts
- Support for embedded figures & animation
- Video presentations
- ORCID Integration – live links to your ORCID profile
- Support for press releases



EDITOR'S CHOICE

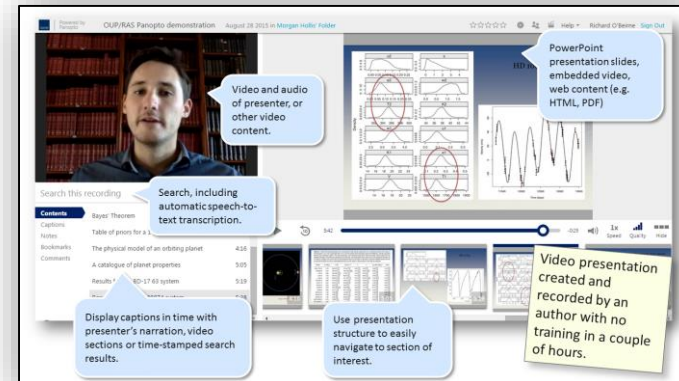
Clonal diversity of extended-spectrum beta-lactamase producing *Escherichia coli* isolates in fecal samples of wild animals

Filipe Cristóvão; Carla Andrea Alonso; Gilberto Igrejas; Margarida Sousa; Vanessa Silva ...



The diversity of ESBL-producing *Escherichia coli* isolates in wild animal, which can be disseminated in the environment, emphasizes the environmental and health problems that we face nowadays.

[Abstract](#) [View article](#)



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-

ACCEPTED MANUSCRIPT

Identification of *OsPK5* involved in rice glycolytic metabolism and GA/ABA balance for improving seed germination via GWAS

Bin Yang, Mingming Chen, Chengfang Zhan, Kexin Liu, Yanhao Cheng ...

Article Metrics

Researchers, funders and institutions are increasingly concerned about the impact and return-on-investment of their work. Article-level metrics are designed to help authors assess this by providing a better understanding of the reach of an article or published research, and the attention it is receiving online






EDITOR'S CHOICE

Ecological differentiation in planktonic and sediment-associated chemotrophic microbial populations in Yellowstone hot springs FREE

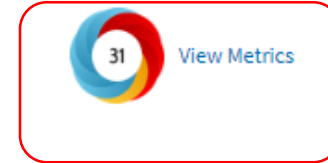
Daniel R. Colman, Jayme Feyhl-Buska, Kirtland J. Robinson, Kristopher M. Fecteau, Huifang Xu, Everett L. Shock, Eric S. Boyd 

FEMS Microbiol Ecol (2016) 92 (9): fiw137. DOI: <https://doi.org/10.1093/fems>
 Published: 14 June 2016 [Article history](#)

A correction has been published: [FEMS Microbiol Ecol \(2016\) 92 \(10\): fiw16](#)

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Chemosynthetic sediment and planktonic community composition and aqueous geochemistry and sediment mineralogy were determined in 15 photosynthetic hot springs in Yellowstone National Park (YNP). These were used to evaluate the hypothesis that differences in the availability dissolved or mineral substrates in the bulk fluids or sediments within s coincides with ecologically differentiated microbial communities and th populations. Planktonic and sediment-associated communities exhibite differing ecological characteristics including community sizes, evenness richness. pH and temperature influenced microbial community compos among springs, but within-spring partitioning of taxa into sediment or planktonic communities was widespread. statistically supported ($P < 0.$




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Metrics

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216	47 PDF Downloads

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Month	Value
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Dec 2016	0
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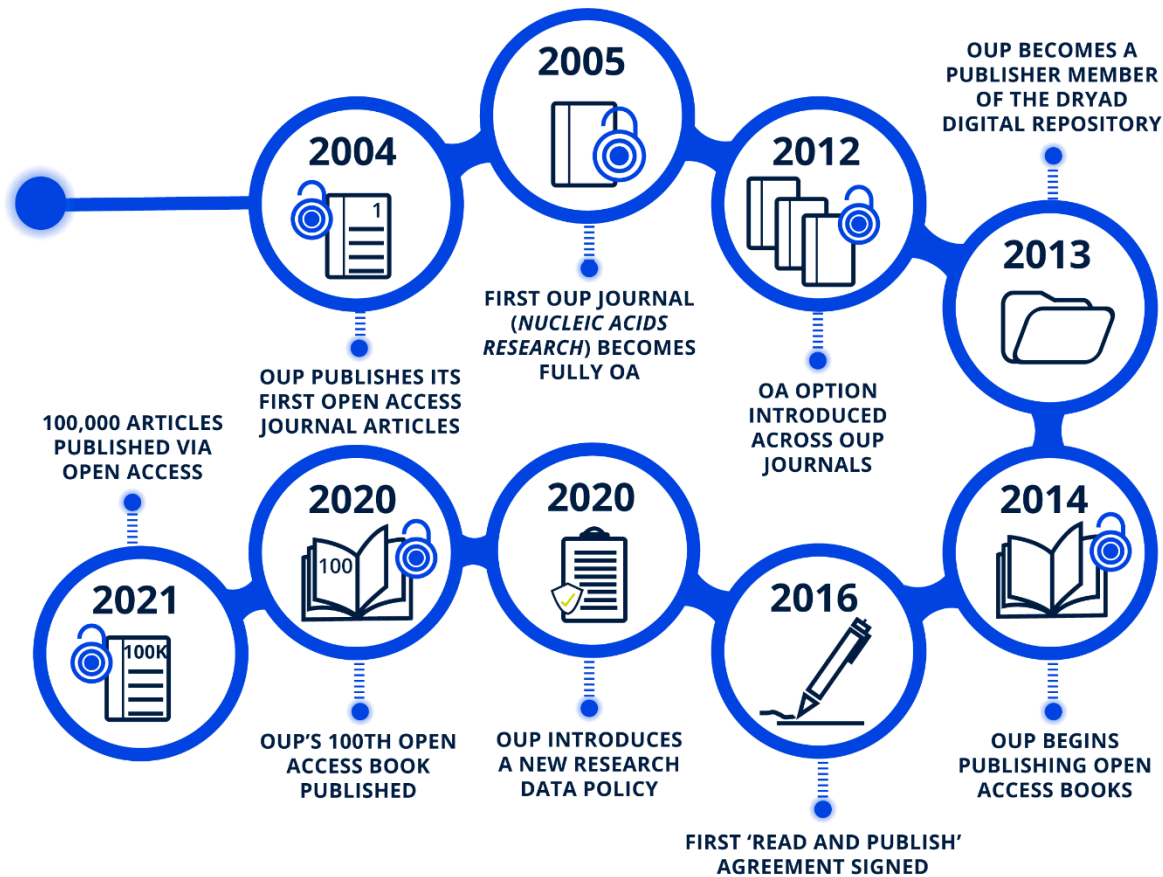
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Know your rights!

- Many funding agencies now stipulate that research articles they have funded must be open access
- Most funder policies can be fulfilled through ‘Gold’ Open Access publication – OUP publish both fully Open Access journals and hybrid journals that offer authors open access on an optional basis
- Some funder policies can be fulfilled through ‘Green’ Open Access or self-archiving. Most OUP journals allow self-archiving after an embargo period of 12 or 24 months.
- Please refer to our [‘Complying with Funder Policies’](#) page for more detail
- <https://eisz.mtak.hu/index.php/en/open-access-english/open-access-agreements.html#oxford-university-press-journals>

Understanding Open Access



OUP started their Open Access journey in 2004

- Further the missions of our society publishing partners and OUP
- Fulfil the needs of researchers, readers, and customers
- Ensure that access to scholarly research is as simple as possible
- Protect the long-term sustainability of our society publishing partners and our customers
- Reflect the value of the publishing output and read access
- Allocation of publishing revenue is transparent, clear, and based on each journal's APC, not a fixed APC

OUP's R&P principles:

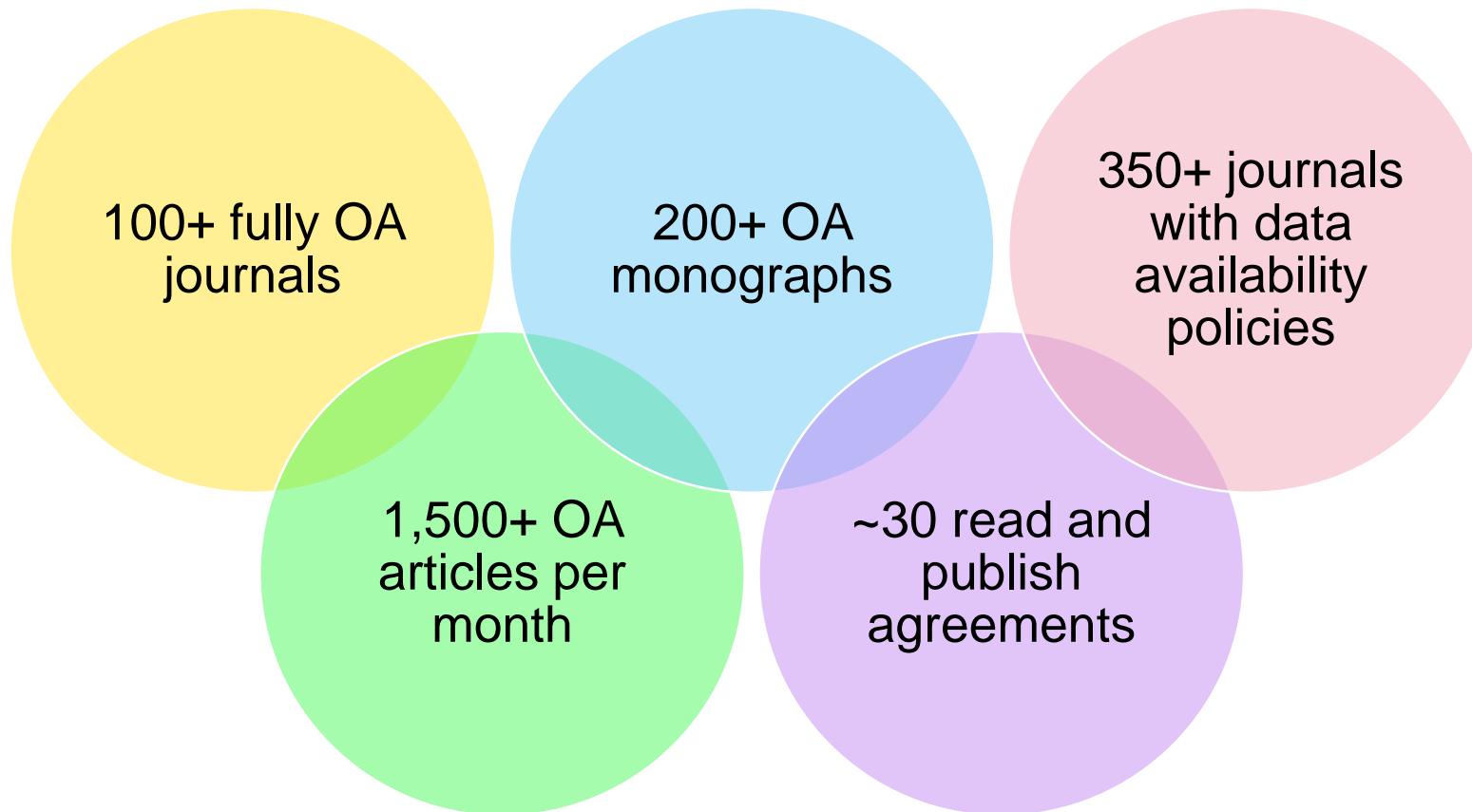
-strategic

-flexible

-transparent

-inclusive

We are the world's largest university press publisher of open research



Read and publish/transformational agreements

Traditionally, institutional customers have purchased a subscription and affiliated authors, or their institutions, have paid APCs to publish open access.

Read

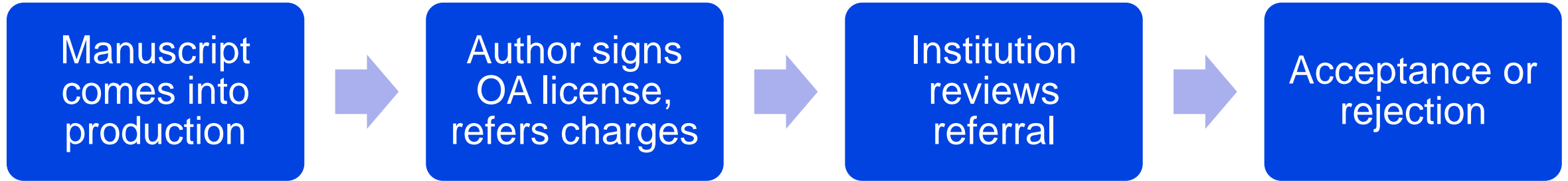
Publish

In a 'read and publish' scenario, the customer purchases the right to read subscription content and to cover the APCs for their authors to publish OA.

Read and Publish

EICZ has agreements with 12 Organisations which the University of Public Service can use

How do R&P deals work in practice?



- More info about each deal (step-by-step guides, eligibility criteria):

<https://eisz.mtak.hu/index.php/en/open-access-english/open-access-agreements.html>

OUP/EICZ Agreement

Read Access to OUP's 2022 Journal Collection

Featuring prestigious, highly cited, and authoritative journals published in collaboration with many of the world's most influential scholarly and professional societies. Current subscriptions include access from the latest content back to 1996.

6 subject collections: Medicine, Life Sciences, Humanities, Social Sciences, Mathematics & Physical Sciences, and Law.

Library users also gain access to email alerts, downloadable references, and integrated searching via PubMed and Google Scholar.



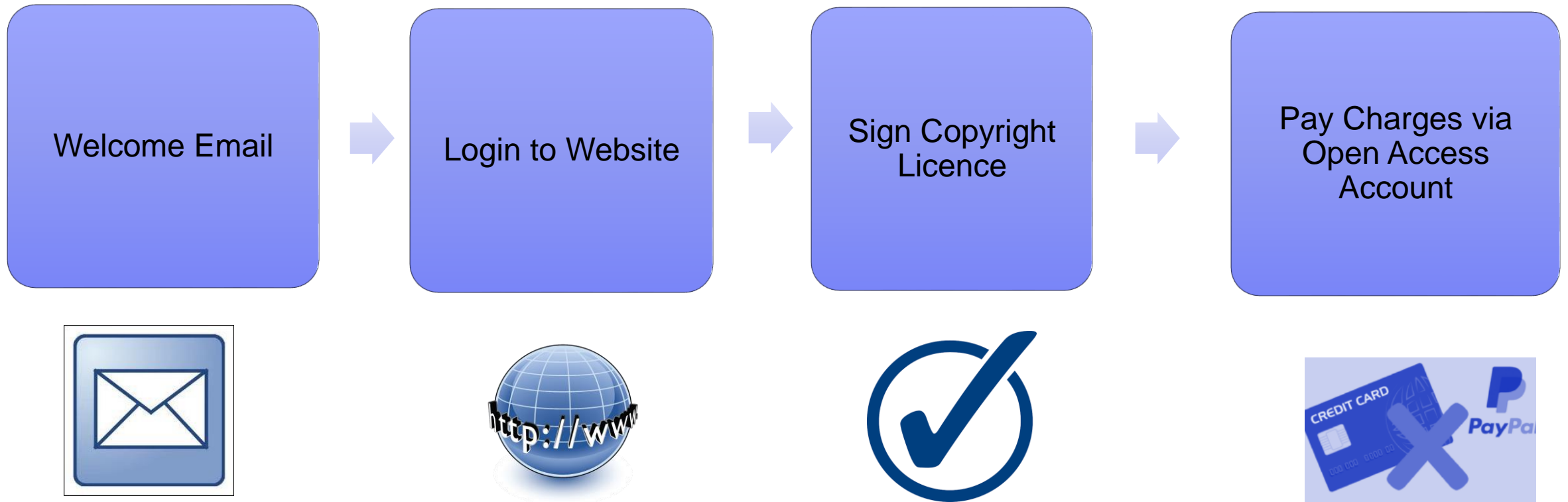
OUP/EICZ Agreement

- Publish Open Access
 - Make your research available to everyone
- Quick and Easy Publishing Process
 - A simple guided workflow
- No Open Access Charge
 - It's included in your universities' agreement
- Route to compliance for Grant funders

<https://academic.oup.com/pages/open-research/read-and-publish-agreements/participating-journals-and-institutions/hungarian-institutions-eisz-affiliated>



Author Workflow



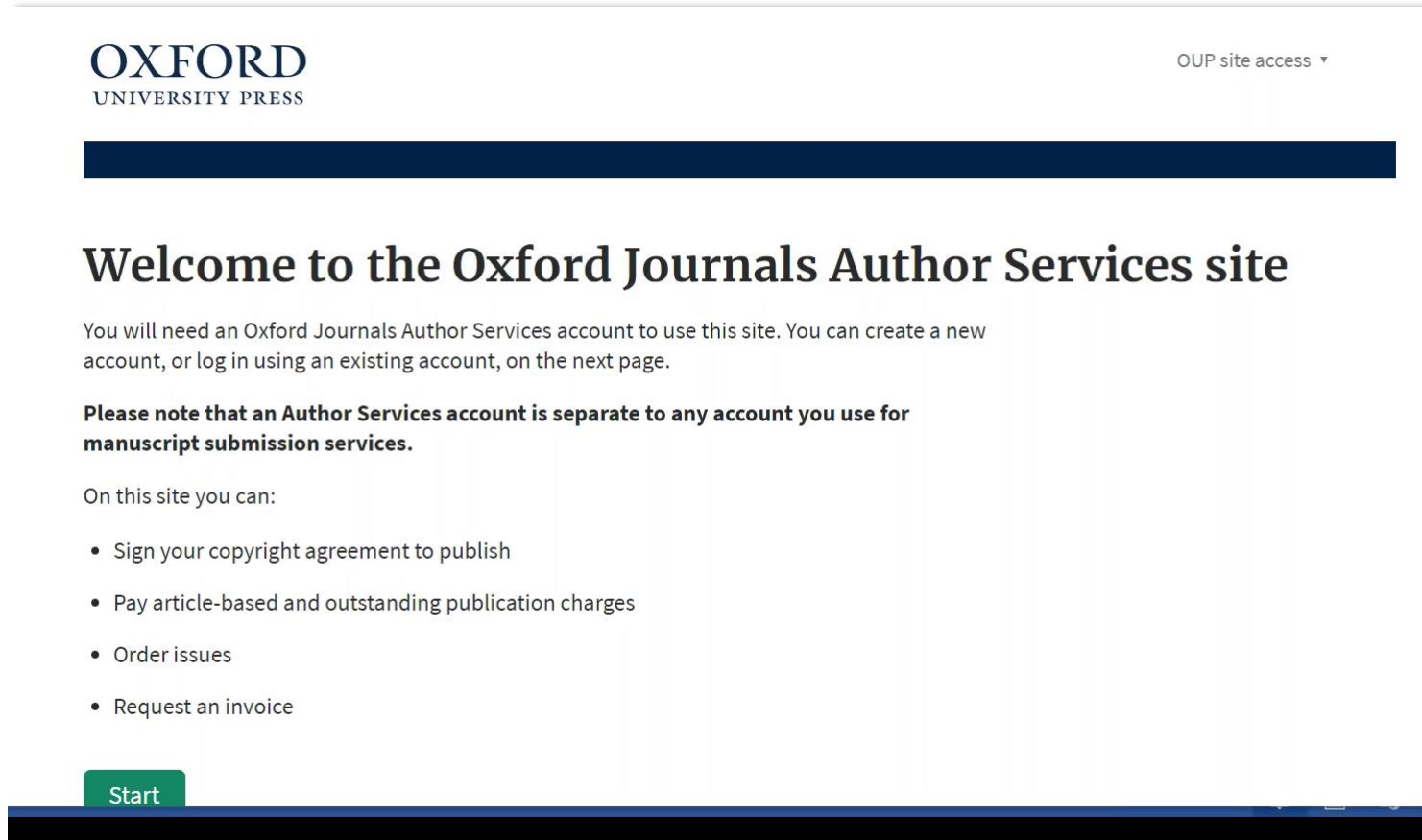
Author Workflow – Author Welcome Emails

The Author Welcome Email includes:

- Oxford Academic Account registration link
- Information on how to publish open access and make use of your institution's agreement
- Information about the article publishing process:
 - when to expect proofs
 - article progress tracking
- Eligible Authors are sent a second email (based on email domain) reminding them to use the University of Public Service OA funds



Author Workflow - OUP Author Services Site



The screenshot shows the Oxford Journals Author Services site. At the top left is the Oxford University Press logo. At the top right is a link for "OUP site access" with a dropdown arrow. Below the logo is a dark blue horizontal bar. The main heading is "Welcome to the Oxford Journals Author Services site". Below this is a paragraph: "You will need an Oxford Journals Author Services account to use this site. You can create a new account, or log in using an existing account, on the next page." This is followed by a bolded note: "Please note that an Author Services account is separate to any account you use for manuscript submission services." Below the note is the text "On this site you can:" followed by a bulleted list of four items: "Sign your copyright agreement to publish", "Pay article-based and outstanding publication charges", "Order issues", and "Request an invoice". At the bottom left of the page is a green button labeled "Start".

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OUP site access ▾

Welcome to the Oxford Journals Author Services site

You will need an Oxford Journals Author Services account to use this site. You can create a new account, or log in using an existing account, on the next page.

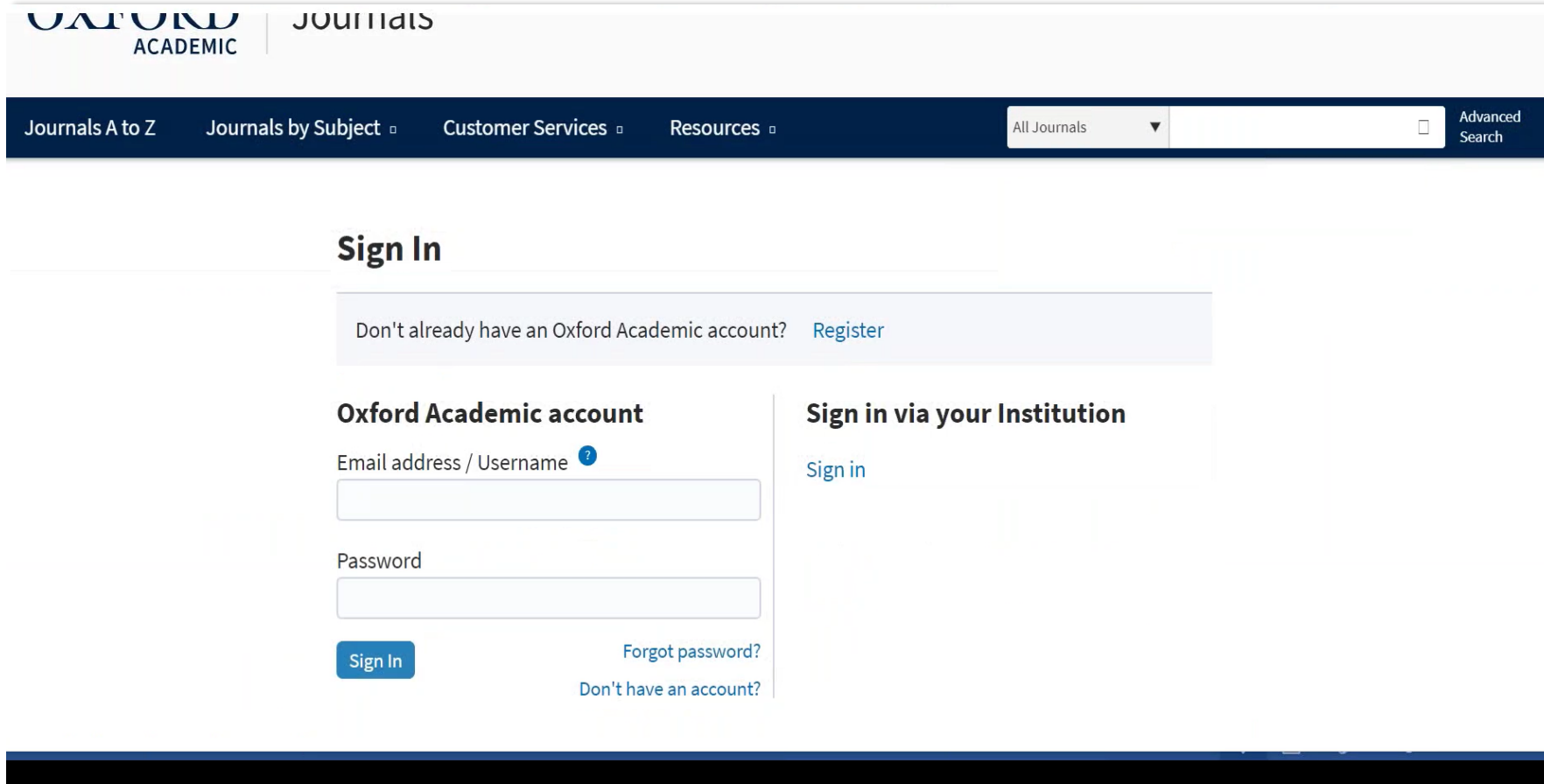
Please note that an Author Services account is separate to any account you use for manuscript submission services.

On this site you can:

- Sign your copyright agreement to publish
- Pay article-based and outstanding publication charges
- Order issues
- Request an invoice

Start

Author Workflow – Sign In



The screenshot shows the Oxford Academic Journals sign-in page. At the top, there is a navigation bar with the Oxford Academic logo and 'Journals' text. Below this is a dark blue navigation menu with links for 'Journals A to Z', 'Journals by Subject', 'Customer Services', and 'Resources'. On the right side of the menu, there is a search box with a dropdown menu set to 'All Journals' and an 'Advanced Search' link. The main content area is titled 'Sign In' and contains a 'Register' link for users who do not have an account. There are two sign-in options: 'Oxford Academic account' and 'Sign in via your Institution'. The 'Oxford Academic account' section includes input fields for 'Email address / Username' and 'Password', a 'Sign In' button, and links for 'Forgot password?' and 'Don't have an account?'. The 'Sign in via your Institution' section includes a 'Sign in' link.

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ACADEMIC | Journals

Journals A to Z Journals by Subject Customer Services Resources All Journals Advanced Search

Sign In

Don't already have an Oxford Academic account? [Register](#)

Oxford Academic account

Email address / Username [?](#)

Password

[Sign In](#) [Forgot password?](#)
[Don't have an account?](#)

Sign in via your Institution

[Sign in](#)

Author Workflow – Choosing Manuscript Licence

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Manuscript Licences

Journal	Biostatistics
DOI	10.1093/biosts/zzz001
Title	Sample Paper
Category	paper

In order for OUP to publish your article, you must select and sign one of the following copyright agreements:

- Standard Licence
- Open Access Licence - CC BY
This licence is mandated by the RCUK, Wellcome Trust, and Bill & Melinda Gates Foundation policies on open access and their funds may not be used to pay the APC for articles using any other licence. CC-BY permits others to use, reproduce, disseminate or display the article in any way, including for commercial purposes, so long as they credit the author for the original creation. There is a **£1,771 GBP/\$2,831 USD/€2,124 EURO** charge, subject to tax and any applicable discounts, for having your article published in Biostatistics using the CC-BY open access licence.

For US Government employees and the employees of the Crown/House of Commons:

- UK Crown Copyright Agreement
- US Government Agreement

You will be asked to confirm your selection on the next page.

In order for OUP to publish your article, you must select and sign one of the following copyright agreements:

Standard Licence

Open Access Licence - CC BY

This licence is mandated by the RCUK, Wellcome Trust, and Bill & Melinda Gates Foundation policies on open access and their funds may not be used to pay the APC for articles using any other licence. CC-BY permits others to use, reproduce, disseminate or display the article in any way, including for commercial purposes, so long as they credit the author for the original creation. There is a **£1,771 GBP/\$2,831 USD/€2,124 EURO** charge, subject to tax and any applicable discounts, for having your article published in Biostatistics using the CC-BY open access licence.

For US Government employees and the employees of the Crown/House of Commons:

UK Crown Copyright Agreement

US Government Agreement

You will be asked to confirm your selection on the next page.

Unless you are part of a
OA agreement

Author Workflow – Manuscript Licence Accept

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- I acknowledge that there is a charge associated with publishing my article open access. I agree to pay the charge, or ensure payment is made by my funder or institution. (Please see [here](#) for more information on available funding through institutional OA agreements).
- I confirm I have read the Author Copyright Agreement and agree my signature exchanged by digital/electronic means is intended to authenticate this Copyright Agreement and will have the same validity, force and effect as a manual signature.

[Back to the Copyright Agreement options](#)

I accept this copyright agreement

Author Workflow – Manuscript Licence Confirmation



Licensing Article Charges Confirm Address Payment Options Payment Order Complete

Manuscript Copyright Agreement Confirmation

Journal	Biostatistics
DOI	10.1093/biosts/zzz001
Title	Sample Paper
Category	paper

✓ You have electronically signed this copyright agreement at 2021-01-11 01:07:29 GMT.

Thank you for using Oxford Journals Author Services to sign your Copyright Agreement to Publish online.

Remember you can view your signed copyright agreements online at any time by visiting your personal copyright agreements archive within Oxford Journal Author Services.

If you have not already done so, please click [Proceed] to go to the Open Access Charge page.

[View this copyright agreement](#)

[Proceed](#)

Author Workflow – Article Charges

Licensing Article Charges Confirm Address Payment Options Payment Order Complete

Publishing Charges for Your Article

Please find detailed below the charges associated with publishing your article. Please note that if your article is subject to page charges or charges for colour figure publication, you will be invited to re-enter this system and pay those charges once they have been finalized.

Journal	Biostatistics
DOI	10.1093/biosts/zzz001
Title	Sample Paper

Open Access Prepayment Account

Institutions can deposit open access publication funds with OUP for use by qualifying authors. If you are eligible please select your institution from the dropdown box on the right and select charges to refer.

▸ [Information on Open Access Prepayment Account](#)

Open access

There is an Open Access charge due.

	GBP	USD	EUR
	£ 1771	\$ 2831	€ 2124

There is an Open Access charge due.

	GBP	USD	EUR
	£ 1771	\$ 2831	€ 2124

Unfortunately we are currently unable to accept online orders from Iran.

Please contact [Journals Customer Services](#) with any queries.

Total charges

	GBP	USD	EUR
Total:	£ 1771.00	\$ 2831.00	€ 2124.00

[Proceed to Checkout](#)

Author Workflow – Requesting Open Access Funds

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UNIVERSITY PRESS

Licensing Article Charges Confirm Address Payment Options Payment Order Complete

Publishing Charges for Your Article

Please find detailed below the charges associated with publishing your article. Please note that if your article is subject to page charges or charges for colour figure publication, you will be invited to re-enter this system and pay those charges once they have been finalized.

Journal	Biostatistics
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Information on Open Access Prepayment Account

GBP OUP demo sub account 3

Open access

There is an Open Access charge due.

	GBP	USD	EUR
	£ 1771	\$ 2831	€ 2124

Refer Charge?

Open Access Prepayment Account

Institutions can deposit open access publication funds with OUP for use by qualifying authors. If you are eligible please select an institution from the dropdown box on the right and select charges to refer.

Information on Open Access Prepayment Account

GBP OUP demo sub account 3

GBP OUP demo sub account 3
Open access

There is an Open Access charge due.

	GBP	USD	EUR
	£ 1771	\$ 2831	€ 2124

Refer Charge?

Hungarian Institutions (EISZ Affiliated)

Total charges

	GBP	USD	EUR
Total:	£ 1771.00	\$ 2831.00	€ 2124.00

Refer Charges

Author Workflow – Correspondence Details

OXFORD UNIVERSITY PRESS

Licensing Article Charges Confirm Address Payment Options Payment Order Complete

Correspondence Address

Journal	Biostatistics
DOI	10.1093/biosts/zzz001
Title	Sample Paper

Your charge(s) will be referred to GBP OUP demo sub account 3.
Your address details are required to ensure that we can correctly calculate any tax liable on the items.
Please ensure the contact details are correct as these will be forwarded to the institution along with your referral. They may contact you in case of query.

Address Label: CORRESPONDENCE

Title

First Name

Last Name

Institution

Department

Address

City

County

Post/ZIP Code

Country

Email

Edit Address

OUP Open Access Prepayment Account

This information is required by your institution in order for them to approve your use of the Open Access Prepayment Account. Please enter details of your research funding as well as any additional information you wish to provide in support of your application for use of funds. If these are not applicable then please enter 'N/A' into both input boxes.

Original Research Funder: Funder

Grant Number: Grant123

Referring Statement/Comment: Request to use funds from i

The fund holder's billing address will be used
Click [Save] if you want to return later to complete the form.

Save Proceed

OUP Open Access Prepayment Account

This information is required by your institution in order for them to approve your use of the Open Access Prepayment Account. Please enter details of your research funding as well as any additional information you wish to provide in support of your application for use of funds. If these are not applicable then please enter 'N/A' into both input boxes.

Original Research Funder: Funder

Grant Number: Grant123

Referring Statement/Comment: Request to use funds from i

The fund holder's billing address will be used
Click [Save] if you want to return later to complete the form.

Save Proceed

Author Workflow – Completing the Request

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Licensing Article Charges **Confirm Address** Payment Options Payment Order Complete

Charges Being Referred

Journal	Biostatistics
DOI	10.1093/biosts/zzz001
Title	Sample Paper
Category	paper

You have opted to refer the following charge(s) to GBP OUP demo sub account 3:

Qty	Item
1	Open Access Charge

To complete the referral process, click the button below. Your charge(s) will then be referred to GBP OUP demo sub account 3. The institution will evaluate the request and the charge will either be approved and payment settled from the prepayment account, or returned to you to complete payment via another method. An email will be sent to you to confirm.

Taxes have been calculated based on the Prepayment Account holder's address.

Refer Charges

[Back to Author Details](#) [Complete Referral](#)

Author Workflow – Cancelling the Request

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Licensing Article Charges Confirm Address Payment Options

Publishing Charges for Your Article

Open Access Prepayment Account

Institutions can deposit open access publication funds with OUP for use by qualifying authors. If you are eligible please select your institution from the dropdown box on the right and select charges to refer.

Information on Open Access Prepayment Account

- Please Select Institution -

You have referred your openaccess charge for your article to OA Prepayments GBP Test Account. You will receive an email within two hours confirming that the charge has been referred.

An email will be sent to you in due course confirming the outcome of your referral request. Please see below for any additional charges for which payment needs to be arranged.

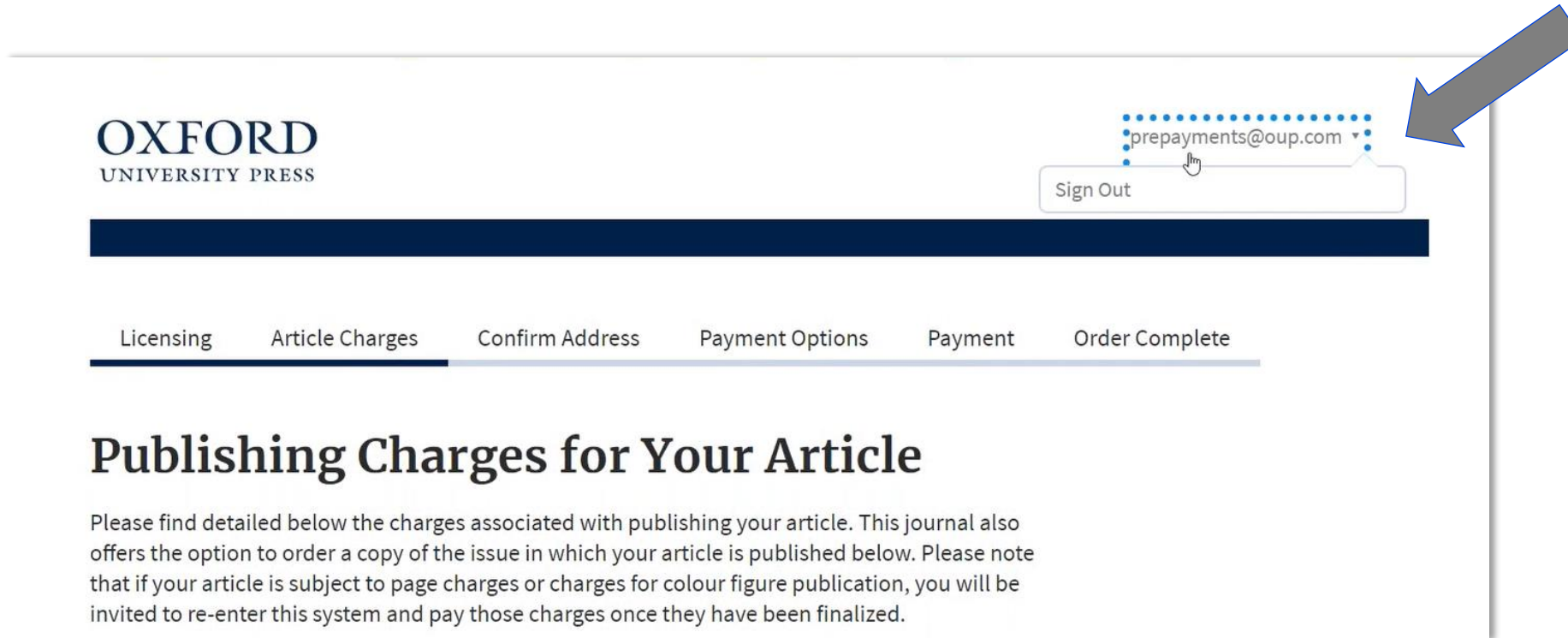
If you wish to cancel a referral this can be done below if payment has not already been confirmed by the institution.

Open access

This charge has been referred to OA Prepayments GBP Test Account for payment.

Cancel OA Charge Referral

Author Workflow - Ending



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prepayments@oup.com
Sign Out

Licensing Article Charges Confirm Address Payment Options Payment Order Complete

Publishing Charges for Your Article

Please find detailed below the charges associated with publishing your article. This journal also offers the option to order a copy of the issue in which your article is published below. Please note that if your article is subject to page charges or charges for colour figure publication, you will be invited to re-enter this system and pay those charges once they have been finalized.

Author Workflow – Verification of Eligibility

If the request for funding is accepted, the Author receives a confirmation email

If the request is rejected the Author receives an email with an explanation



Promoting your article

Promoting your own work

Even before your article is published, you can be thinking about how to raise the profile of your work. As the author, you play a crucial role in sharing news about your journal article with your colleagues, friends, and readers. Communicating with an engaged audience will further the reach of your scholarship and ultimately increase its usage over time.

Your peers can choose to reshare information about your article, furthering its reach to their networks and growing your potential audience. Even if you are only able to invest a small amount of time in promoting your work to your networks, you should still reach more readers.

What you do may depend on how much time you have, but we encourage all authors to consider how they can support the promotion of their work.



Tips for promoting your work

If you have less than an hour: use your existing networks – online and in real life.

- Include information about your article on your professional and/or institutional profiles. This helps to improve the search engine optimization of your article.
- Use an email signature with links to your journal article to let your colleagues and friends know about your work.
- Share your article with colleagues and friends on Facebook or other social networks that you already use.
- If you use Twitter, share the news in a tweet and include a link to the article in your Twitter bio.
- Add the article to your LinkedIn profile.
- Include your article in reading lists for students, and the handouts in relevant seminars or conference presentations.



Tips for promoting your work

If you have more than an hour: think about an additional piece of content.

- Contact your university communications team and ask them to include information about your article on the university website or email newsletter.
- Ask your alumni magazine to include a brief listing about your article.
- Pitch a related article to *The Conversation* or another publication covering the academic community.
- Include a slide about your article in conferences and other presentations.



Tips for promoting your work

If you want or have time for an ongoing commitment: find a niche and get involved.

- Think about which social network would suit you; you may find like-minded people on Twitter, Tumblr, Medium, or Instagram, for instance. Every platform has distinct communities and interest groups; take some time to discover what you enjoy.
- If you want to use a new platform to talk about your work, you should join and start to build up a following at least several months before publication. Use the opportunity to talk, share ideas, and get involved in conversations.
- Think about starting a blog to communicate with a wider audience and raise your online profile.
- If you're interested in wider dissemination among non-specialists, such as policy-makers and the general public, get advice from your institution, faculty, or funding body about public engagement.



Useful Links



[Author Resources](#)

[Early Career Researchers](#)

[OUP's Impact Factors](#)

[Data Availability Statement](#)

[Open Access at OUP](#)



Questions

Katherine Staples
Regional Training and Implementation Manager
Oxford University Press